

Consistent Bullet Point Punctuation



- lists of equipment or resources
- lists of names
- questions to ask
- fact box information

Bullet Points

Bullet points can be used for listing equipment and resources, perhaps on a science investigation or instruction text.

If you head your list with a colon, use lower case and a semi-colon for each point except the last.

Here's an example.

For a cup of tea, you will need:

- kettle;
- tea bags;
- sugar;
- mug;
- spoon;
- milk.

If you use a sub-heading, you don't need any punctuation for each point.

Here's an example.

Resources/Equipment

- 3 plastic cups
- different types of soil
- water
- measuring beaker
- seeds





Bullet Points

Bullet points can be used for listing proper nouns (special names of people or places), maybe in a class team list or a piece of geography research about countries.

In this case, you should always use capital letters for the beginning of each name. Here are some examples.

Team A

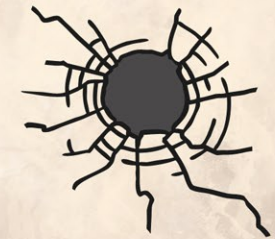
- Jessica
- Sam T.
- Simran
- Alyash
- Mohammad
- Jake

European Countries

- United Kingdom
- France
- Poland
- Austria
- Greece
- Denmark

Famous Car Brands

- Peugeot
- Ford
- Ferrari
- Vauxhall
- Honda
- Renault



Bullet Points

Bullet points can help you organise a set of questions you want to investigate. If you ask a question, remember that you'll need to start with a **capital letter** and end with a **question mark**. Here is an example.

Questions we could investigate about light

- Does light travel in a straight line?
- Can you see light through solid objects?
- Where does light come from?
- What happens if light is blocked?



Bullet Points

Bullet points are great for all those extra bits of information you want to put in a fact box.

Write your facts as statements, using **capital letters** and **full stops**. Here are some example fact boxes.

Elephant Statistics

- Elephants are the largest living land mammals.
- Females are called cows; males are called bulls.
- An elephant baby is called a calf and is about 1m tall at birth.
- Elephants can use their trunk to suck up water which they then spray into their mouth.

Quick Olympic Facts

- In ancient Greece, only men were allowed to take part.
- The modern Olympic Games started in Athens in 1896.
- Tug-of-war was once an Olympic sport.
- London 2012 was the first Olympics to include women's boxing.

