



# Trinity C.E. Primary School

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Dear Parents,

We are pleased to invite parents of children in reception to contribute to view and contribute to your child's online learning journey record.

By logging onto Tapestry with a secure username and password you will be able to view all of your children's observations, photographs and video from their time in Reception.

You will receive an email telling you when a new observation or piece of work is available for you to view to enable you to follow your child's individual progress closely and you can reflect on their achievements with your child. You can add comments so that we as a staff find out about which activities your child really enjoyed.

In school, staff will reference your child's learning to the Early Years Foundation Stage profile so you will know which area of learning your child is achieving in and the level of attainment. This information is stored on a highly secure server which is monitored closely. The software can be accessed from a desktop PC or via smartphone app for Android and Apple devices.

We would welcome details of learning that children may complete at home and would encourage you to share this with us. Photos of activities your child might complete, cookery and visits out help practitioners at school to form accurate judgements about your child to aid planning and progress.

Keeping children safe online is extremely important to us at Trinity, therefore we ask you to provide us with the following information and to sign the agreement and other information overleaf to show that you understand and will agree with our guidelines. Please return as soon as possible please.

Yours sincerely,

Mrs Aspin



## Trinity CE Primary School

### Agreed guidelines for accessing and using Tapestry 'Online Learning Journeys'

As a parent I will:

- **Not** copy or publish any of my child's school based observations, photographs or videos on any social media site (e.g. Facebook)
- Keep the login details within my trusted family.
- Speak to a member of staff if I experience any difficulties accessing my child's learning journey.

I agree to the guidelines:

Print name: \_\_\_\_\_

Parent of: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_